

**Summary Items for Board Approving ‘Model A’**

**Fiscal Sponsor Relationships**

**Version Date: June 30, 2022**

What follows is a sample outline with some key items for fiscal sponsors to consider sharing with their boards when approving or ratifying new ‘Model A’ fiscal sponsorship relationships. We recognize that vetting and approval practices vary widely in the field and we identified these items as basic criteria for the board to understand regardless of whether they are formally approving a project or simply being informed.

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| Name of Project |  |
| --- | --- |
| Steering Committee Representative | May alternatively be called Project Board, Advisory Board or similar term |
| Project Director(s) |  |
| Website |  |
| Geographic Area(s) |  |
| Organization Status | E.g. startup, existing c3, “program of so and so” |
| Mission/Purpose Statement |  |
| Strategic Goals & Objectives |  |
| Notes on Budget & Fundraising |  |
| Notes on Key Risks & Mitigants |  |
| Operational/Capacity Considerations |  |
| Other Management Notes |  |